

RFP2021-26 LEGAL SERVICES-ETHIC BOARD FOR THE CITY OF TRENTON, DEPARTMENT OF LAW PROPOSALS OPENED 5/28/2021 @11:00AM

RFP2021-26 LEGAL SERVICES-ETHIC BOARD FOR THE CITY OF TRENTON, DEPARTMENT OF LAW			
NUMBER OF RESPONDENTS:			
NAME OF BIDDER	JALLOH AND JALLOH, LLC	RAINONE COUGHLIN MINCHELLO, LLC	MALEY GIVENS, P.C.
ADDRESS	21 WEST BLANCKE STREET	555 U.S. HIGHWAY ONE SOUTH, SUITE 440	1150 HADDON AVENUE, SUITE 210
CITY, STATE, ZIP	LINDEN, NJ 07036	ISELIN, NJ 08830	COLLINGSWOOD, NJ 08108-2003
CONTACT NAME	MOHAMED S. JALLOH	DAVID L. MINCHELLO,ESQ.	M. JAMES MALEY, JR.
TELEPHONE	908-363-9899	732-709-4182	856-854-1515
FAX	908-393-9899	732-791-1555	856-858-2944
E-MAIL	MOHAMEDJALLOHESQ@GMAIL.COM	DMINCHELLO@NJRCMLAW.COM	JMALEY@MALEYGIVENS.COM
OWNERSHIP DISCLOSURE STATEMENT	INCLUDED	INCLUDED	INCLUDED
EQUAL EMPLOYMENT OPPORTUNITY EXHIBIT A	INCLUDED	INCLUDED	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONAIRE	INCLUDED	INCLUDED	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA	N/A	N/A	N/A
NJ BUSINESS REGISTRATION CERTIFICATE	INCLUDED	INCLUDED	INCLUDED
NON-COLLUSION AFFADAVIT	INCLUDED	INCLUDED	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED	INCLUDED	INCLUDED
ETHICS COMPLAINT DISCLOSURE	INCLUDED	INCLUDED	INCLUDED
DEBARMENT NOTICE	INCLUDED	INCLUDED	INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED	INCLUDED	INCLUDED
DISCLOSURE OF INVESTED ACTIVITIES IN IRAN	INCLUDED	INCLUDED	INCLUDED
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY	INCLUDED	INCLUDED	INCLUDED
EIC	CERT.#46748 EXP. 05/15/2025	CERT.#57133 EXP. 02/15/2024	CERT.#36560 EXP. 04/15/2027
CERTIFICATE OF INSURANCE	REQUIRED FROM AWARDED VENDOR	REQUIRED FROM AWARDED VENDOR	REQUIRED FROM AWARDED VENDOR
60-DAY EXTENSION COMPLIANCE	YES	YES	YES
PROVIDE PRIORITY EMERGENCY SERVICES	YES	YES	YES
REFERENCES	INCLUDED	INCLUDED	INCLUDED
W-9	INCLUDED	INCLUDED	INCLUDED
EXCEPTIONS (IF ANY)	NONE	NONE	NONE
ATTORNEY HOURLY RATE	\$150.00 PER HOUR	\$175.00 PER HOUR	\$175.00 PER HOUR
FATAL FLAW	NONE	NONE	NONE

Neither my firm nor any individual associated with my firm are disbarred, suspended or otherwise prohibited from professional practice by any federal, state, or local agency. Jalloh & Jalloh, LLC has had no judgments, claims or suits against the firm wherein the firm was adjudicated liable for professional malpractice within the last three (3) years. The firm is not now nor has it in the last 10 years been involved in any bankruptcy or reorganization proceedings. My firm is in compliance with all applicable affirmative action requirements with respect to business activities. Jalloh & Jalloh, LLC will provide all services at the hourly rate of \$150.00/hr. or the prevailing rate of the borough contract.

Very truly yours,



Mohamed S. Jalloh, Esq.

MSJ:mft

Attachments RFP Checklist
Original and six (6) copies
Non-Collusion Affidavit properly notarized
Authorized signatures on all forms
Statement of Ownership Disclosure
Business Registration Certificate
Affirmative Action Requirement
Professional Resumes

Statement: Neither the Firm nor any individuals assigned to this engagement are disbarred, suspended, or otherwise prohibited from professional practice by any Federal, State or Local Agency.

Affirmative Action Statement: (Attached)

Statement: Jalloh & Jalloh, LLC is in compliance with all applicable affirmative action requirements with respect to its business activities.

Statement: Submitter will comply with the General Terms and Conditions required by Union County and enter into the County's standard Professional Services Contract.

Statement: Submitter is not now nor has not at anytime in the past, been involved in any bankruptcy or reorganization proceedings in the last ten years. Submitter has no judgments within the last three years and has not been adjudicated liable for professional malpractice. Submitter has all appropriate federal and state licenses to perform the activities described within the scope of the services and elsewhere within this RFQ.

ABILITY TO PROVIDE SERVICES IN A TIMELY MANNER

Rainone Coughlin Minchello LLC’s office is based in Iselin, New Jersey providing our attorneys convenient access to the City of Trenton. The Firm’s close locale gives the attorneys availability to attend the regular public meetings of the City and any other meetings requested by City Administration.

Rainone Coughlin and Minchello LLC is equipped with the latest equipment and software to facilitate the performance of tasks undertaken on behalf of the City of Trenton.

This office is staffed by several skilled and experienced staff members which include administrative assistants and paralegals with several years of experience with regard specifically to City issues.

PAYMENT CONDITIONS AND RATE SCHEDULES

During the calendar year 2021 Rainone Coughlin Minchello proposed to provide legal services at the following hourly rates: One Hundred Seventy-Five Dollars (\$175.00) per hour for Partners, One Hundred Thirty-Five Dollars per hour (\$135.00) for Associates and Eighty-Five Dollars (\$85.00) per hour for paralegals for all services required. While this rate represents a significant discount to the City from our standard rates, we are cognizant of the financial constraints placed upon public entities, and we are amenable to negotiating our fee, if requested.

We further propose the following fees for expenses:

Reimbursable Expenses:

Photocopies	\$.30 per page;	Faxes	\$.25 per page
Printing	\$.10 per page;	Color Copies	\$.65 per page
CD Copy	\$5.00;	DVD Copy	\$10.00

Any additional reimbursable expenses will be subject to the approval of the City.

Invoices and Payment: Invoices are sent on a monthly basis and payment is due within 30 days thereafter.

MALEY GIVENS
A PROFESSIONAL CORPORATION

Counsellors at Law

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www.maleygivens.com

P 856 854-1515
F 856 858-2944

M. James Maley Jr.*
Emily K. Givens
Erin E. Simone
M. Michael Maley*
Taylor R. Derleth*

* Admitted in PA & NJ

COST PROPOSAL

The undersigned individual, firm, or corporation, hereby proposes to serve as Legal Services – Ethic Board (RFP2021-26) upon the following compensation:

On a reduced “government rate” hourly basis as follows:

M. James Maley, Jr.	\$175.00
Emily K. Givens	\$175.00
Erin Simone	\$135.00
M. Michael Maley	\$135.00
Taylor R. Derleth	\$135.00
Paralegal/Law Clerk	\$ 95.00

In addition to the hourly rate for services, reasonable expenses will be billed for photocopies, long distance telephone charges, automated legal research, experts, court costs and other expenses reasonably incurred in representing the City’s interests.

In the event funds for services are paid through an escrow from a private party or redevelopment project, then, with the City’s approval, the firm will charge its usual billing rates.