

RFP2017-24 LEGAL SERVICES- COUNSEL AND LITIGATION FOR THE CITY OF TRENTON, DEPARTMENT OF HOUSING AND ECONOMIC DEVELOPMENT, DIVISION OF PLANNING FOR A PERIOD OF ONE (1) YEAR BID OPENING JUNE 13, 2017 AT 11:00AM

RFP2017-24 LEGAL SERVICES- COUNSEL AND LITIGATION FOR THE CITY OF TRENTON, DEPARTMENT OF HOUSING AND ECONOMIC DEVELOPMENT, DIVISION OF PLANNING FOR A PERIOD OF ONE (1) YEAR		
NUMBER OF RESPONDENTS:	2	
NAME OF BIDDER	ERIC M. BERNSTEIN & ASSOCIATES, LLC	LONG-MARMERO & ASSOCIATES, LLP
ADDRESS	34 MOUNTAIN BLVD, BLDG.A, P.O. BOX 4922	44 EUCLID STREET
CITY, STATE, ZIP	WARREN, NJ 07059	WOODBURY, NJ 08096
CONTACT NAME	ERIC M. BERNSTEIN	DOUGLAS M. LONG
TELEPHONE	732-805-3360	856-848-6440
FAX	732-805-3346	856-848-5002
E-MAIL	EMBERNSTEIN@EMBALAW.COM	DLONG@LONGMARMERO.COM
STOCKHOLDER DISCLOSURE STATEMENT	INCLUDED	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONNAIRE	INCLUDED	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA	N/A	N/A
NJ BUSINESS REGISTRATION CERTIFICATE	INCLUDED	INCLUDED
NON-COLLUSION AFFIDAVIT	INCLUDED	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED	INCLUDED
DISCLOSURE OF INVESTED ACTIVITIES IN IRAN	INCLUDED	INCLUDED
ETHICS COMPLAINT DISCLOSURE	INCLUDED	INCLUDED
CITY OF TRENTON RESIDENT EMPLOYMENT POLICY POLITICAL CONTRIBUTION DISCLOSURE FORM	INCLUDED INCLUDED	INCLUDED INCLUDED
EIC	CERT.#28262,EXP. 04/15/2021	CERT.#37097, EXP. 06/15/2019
CERTIFICATE OF INSURANCE	REQUIRED FROM AWARDED VENDOR	REQUIRED FROM AWARDED VENDOR
COMPLIANCE WITH 60-DAY CONTRACT EXTENSION	YES	YES
COMPLIANCE WITH EMERGENCY SERVICES	YES SEE ATTACHED	YES SEE ATTACHED
REFERENCES	INCLUDED	INCLUDED
EXCEPTIONS	NONE	NONE
HOURLY RATE	\$150.00 PER HOUR	\$150.00 PER HOUR
FATAL FLAW	NONE	NONE

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COST PROPOSAL

Event/Activity	Rate per Hour
The Law Firm of Eric M. Bernstein & Associates, L.L.C. will accept all rates and compensation as set forth in the Request for Qualification in accordance with such rates as may be determined by the City of Trenton by Resolution or Ordinance.	
Hourly Rate – Preparation of Ordinances or Resolutions, meetings or conferences with officials, labor or other negotiations, all litigation services, in court or in-office, including client meetings, depositions, motion or conference hearings, and trial time. All Attorneys	\$150.00 per hour
Flat Rate - Paralegals (when requested and authorized)	\$60.00 per hour
Postage (includes Federal Express and USPS Priority)	Market Rate
Copying (in house, legal or letter sized)	\$0.20 per page
Copying/Printing (outside supplier, briefs and volume)	Market Rate
Facsimile transmittal (sending only)	\$0.20 per page
Electronic transmission (email or other)	None

STATE CONTRACTOR BUSINESS REGISTRATION PROGRAM

The current required State Contractor Business Registration Program Form of Eric M. Bernstein & Associates, L.L.C. is attached.

AFFIRMATIVE ACTION

Eric M. Bernstein & Associates, L.L.C. fully complies with all Affirmative Action Provisions of the New Jersey Procurement Law, and the Affirmative Action Provisions which will be followed if Eric M. Bernstein & Associates, L.L.C. is awarded a contract are attached.

SIGNATURE

Dated: June 8, 2017

ERIC M. BERNSTEIN & ASSOCIATES, L.L.C.

By: 
Eric Martin Bernstein, Esquire
For the Law Firm

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C) Facilities

LMA is a South Jersey firm with its main office located in historical Woodbury on “Lawyers’ Row”. LMA also has offices in Mount Holly, Vineland and Tinton Falls, New Jersey. LMA employs a total of 15 people, 7 of which are attorneys. LMA hours of operation are 8am – 6pm Monday through Friday and can easily service the City of Trenton Planning. with the time, participation and requirements presented in the Request for Proposals/Qualifications. However, to service your Planning Board’s emergency needs, attorneys will be accessible 24 hours a day via emergency phone lines.

D) Conflicts of Interest

No foreseeable conflicts exist at this time. However, if a conflict arises LMA will alert the City of Trenton Planning Board.

E) Fees

With the knowledge of the individuals named herein, along with the proper documents included from LMA, the firm’s grasp of timelines, protocol, procedures and other issues, LMA will accomplish each task in a timely, skilled manner.

Proposed rate for service rendered by Long, Marmero & Associates, LLP: **\$150.00 per hour**

F) Other Information

Services in the United States of America

All Services will be performed within the United States of America.

Terms and Conditions

LMA will comply with all the General Terms and Conditions required by the City of Trenton Planning Board and enter into a Standard Professional Services Contract.

Insurance in Accordance

Long, Marmero & Associates, LLP has both Professional Liability Insurance and Workers’ Compensation in accordance with New Jersey law.

References

Due to the confidentiality of cases, references can be discussed with the attorneys from our firm. Please note the firm handles hundreds of cases per year.

Proof of Insurance

Attached

Affirmative Action Statement

Attached

Non-Collusion Affidavit

Attached