

**RFP2017-39 CONSULTANT FOR ADMINISTRATIVE SERVICES FOR LEAD HAZARD REDUCTION GRANT FOR THE CITY OF TRENTON, DEPARTMENT OF HOUSING AND ECONOMIC DEPARTMENT
PROPOSAL OPENING DECEMBER 14, 2017 AT 11:00AM**

RFP2017-39 CONSULTANT FOR ADMINISTRATIVE SERVICES FOR LEAD HAZARD REDUCTION GRANT FOR THE CITY OF TRENTON, DEPARTMENT OF HOUSING AND ECONOMIC DEPARTMENT		
NUMBER OF RESPONDENTS:	2	
NAME OF BIDDER	MYPIE, INC.	ISLES, INC.
ADDRESS	51 GREENWICH DRIVE	10 WOOD STREET
CITY, STATE, ZIP	JACKSON, NEW JERSEY 08527	TRENTON, NEW JERSEY 08618
CONTACT NAME	DARRELL MCQUEEN	PETER ROSE
TELEPHONE	732-864-3465	609-341-4731
FAX	N/A	609-393-9513
E-MAIL	DMCQUEEN@MYPIEWORLDWIDE.ORG	PROSE@ISLES.ORG
STOCKHOLDER DISCLOSURE STATEMENT	INCLUDED	INCLUDED
REQUIRED EVIDENCE EEO/AFFIRMATIVE ACTION REGULATIONS QUESTIONAIRE	INCLUDED	INCLUDED
ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA	N/A	N/A
NJ BUSINESS REGISTRATION CERTIFICATE	REQUIRED PRIOR TO AWARD	REQUIRED PRIOR TO AWARD
NON-COLLUSION AFFADAVIT	INCLUDED	INCLUDED
AFFIRMATIVE ACTION STATEMENT	INCLUDED	INCLUDED
AMERICANS WITH DISABILITIES ACT OF 1990 LANGUAGE	INCLUDED	INCLUDED
CERTIFICATION AND DISCLOSURE OF POLITICAL CONTRIBUTIONS	INCLUDED	INCLUDED
DEBAREMENT NOTICE	INCLUDED	INCLUDED
DISCLOSURE OF INVESTED ACTIVITIES IN IRAN	INCLUDED	INCLUDED
EIC	REQUIRED PRIOR TO AWARD	CERT.#13435 EXP.01/15/2020
CERTIFICATE OF INSURANCE	REQUIRED FROM AWARDED VENDOR	REQUIRED FROM AWARDED VENDOR
WILLING TO PROVIDE PRIORITY EMERGENCY SERVICES	YES	YES
60-DAY EXTENSION COMPLIANCE	YES	YES
CITY OF TRENTON RESIDENT POLICY	INCLUDED	INCLUDED
ETHIC COMPLAINT DISCLOSURE FORM	INCLUDED	INCLUDED
W-9	INCLUDED	INCLUDED
EXCEPTIONS (IF ANY)	NONE	NONE
TOTAL COST FOR PROFESSIONAL CONSULTING SERVICES	SEE ATTACHED BREAK-DOWN OF PRICING	SEE ATTACHED BREAK-DOWN OF PRICING
FATAL FLAW	NONE	NONE

MyPIE Price Proposal

MyPIE
INC.

MyPIE Inc.			
Trenton Lead Partnership			
Consultant for Administrative Services for Lead Hazard Grant Budget			
Prepared December 13, 2017			
	MyPIE unLOADED	LHRDG	(Positive) / Negative
Item	Amount	Amount	Budgetary Deviation
Salaries and Fringes	\$ 342,000	\$ 363,051	\$ (21,051)
Mileage	\$ 810	\$ 810	\$ -
Consumable Supplies	\$ 3,050	\$ 3,050	\$ -
Professional Services (i.e. engineering, Legal)	\$ 1,450	\$ 1,450	\$ -
Relocation Expenses for Families	\$ 18,000	\$ 14,400	\$ 3,600
Translation Services	\$ 950	\$ 950	\$ -
Telephone/IT	\$ 5,000	\$ 9,000	\$ (4,000)
Lead Training Events	\$ 24,000	\$ 15,000	\$ 9,000
Lead Training Materials	\$ 3,000	\$ 3,000	\$ -
Indirect Costs	\$ 23,616	\$ 23,616	\$ -
Total	\$ 421,876	\$ 434,327	\$ (12,451)

Budgetary Deviation:

The overall budget submitted by MyPIE unloaded has a positive budgetary deviation of \$12,451.

Salaries and Fringes

Our estimate for the Salaries and Fringes is lower than the proposed about list by \$21,051. We estimate we can accomplish the goals of the LHRDG utilizing \$342,000 of the Salaries and Fringes using the following personnel for the two-year period:

Inspectors - \$150,000 – to setup project plans/scope of work

Abatement Supervisors - \$100,000 – to manage and inspection 140 work sites

Marketing - \$40,000 – to obtain the 140 Homes for lead hazard removal and participants for the six (6) certification classes

Financial Coordinator - \$32,000 – to management payments and scheduling of projects

Assistant Coordinator - \$20,000 – assist Inspectors, Abatement Supervisors, and Financial Coordinator to fulfill the task of the Administrative Services.

Relocation Expenses for Families

Our estimate for the Relocation Expenses for Families is higher than the proposed about list by \$3,600. We estimate accomplishing the goals of the LHRDG will take \$18,000 for the two-year period:

We estimate that approximately half of the 140 homes that will need work will have to have the home owners move to temporary housing.

Telephone/IT

Our estimate for the Telephone/IT is lower than the proposed about list by \$4,000. We estimate accomplishing the goals of the LHRDG will take \$5,000 for the two-year period:

We believe our Project Manager/Inspector can automate many of the processes needed to accomplish the goals.

Lead Training Events

Our estimate for the Lead Training Events is higher than the proposed about list by \$9,000. We estimate accomplishing the goals of the LHRDG will take \$24,000 for the two-year period:

We believe the we can implement a plan that trains as many as 180 Trenton Residents in the areas of Renovation/Repair/Painting (RRP) and Lead Risk Assessor categories during the term of the Trenton Lea Partnership.

ISLES Inc.

Budget

We would request the following minor changes to the budget categories. These changes do not change the overall budget.

		changes
Salaries and Fringes:	\$363,051	363,051
Mileage	\$810	1,200
Consumable Supplies:	\$3,050	3,050
Professional Services (i.e., engineering, legal)	\$1,450	1,450
Relocation Expenses for Families	\$14,400	14,400
Translation Services	\$950	0
Telephone/IT	\$9,000	9,000
Marketing	0	560
Lead Training Events	\$15,000	15,000
Lead Training Materials	\$3,000	3,000
Indirect Costs	\$23,616	23,616
Total	\$434,327	434,327

Translation Services: We now have internal capacity to provide translation services at no cost to the project. The \$950 for this line item has been re-apportioned to 2 other line items below.

Mileage: We have determined that in order to properly monitor the lead hazard control jobs that a slightly higher amount of miles will be needed.

Marketing: We request a small budget line item for marketing of the project to Trenton residents.