

FY2016 RENEWAL APPLICATION

Due: Friday, June 10, 2016, 12:00pm

Instructions: Please complete one application for each project renewal

Agency & Project Information

Applicant Name	
Project Name	
Current Contract Period	
HUD GRANT #	
Level of Service / # of Units	
Renewal Amount Requested: (amount cannot exceed current award amount)	

Contact Information

Authorized agency representative completing Letter of Intent	
Title	
Email address	
Mailing address	
Telephone Number	

CoC Membership Involvement

HUD states that a successful CoC will have involvement from a variety of organizations representing the public and private sectors, as well as interested individuals within the CoC jurisdiction(s). These organizations should have an active role in the CoC.

Are you an active member of the Trenton/Mercer CoC? Yes No

Please describe what CoC committees, subcommittee, and/or working groups that your agency participates in on a regular bases. Please provide the names and titles of those participating and the overall frequency and level of involvement.

Participation in Centralized/Coordinated Entry System

The CoC Program Interim Rule requires CoC's to use a coordinated entry system and to utilize a standardized assessment tool. The coordinated assessment (entry) is intended to prioritize housing resources for those with the greatest need, match people with the services that are most likely to help them exit homelessness, reduce the time it takes for clients to access services and ensure that limited resources are allocated efficiently. The CEASE System identifies and prioritizes clients eligible for housing and services and agencies will receive referrals through this system.

Are you a current participant or do you agree to participate in the Trenton/Mercer CoC's coordinated entry/assessment system? _____ Yes _____ No If No, please explain

Housing Quality Standards

All housing leased with CoC funds or where rental assistance payments are made with CoC funds must meet applicable Housing Quality Standards (HQS)

Does your project meet applicable Housing Quality Standards? _____ Yes _____ No
Please briefly explain your inspection process for HQS.

CoC Monitoring Findings

HUD requires that CoC's review any monitoring findings.

Has your agency received an audit finding on your most recent A-133 or Single Audit?
_____ Yes _____ No If yes, please explain the finding.

Has your agency received a programmatic or fiscal monitoring finding on your previous year monitoring from the City of Trenton?

_____ Yes _____ No If yes, please explain the finding and if it was resolved.

Fiscal and Program Issues

Does your organization currently have any unresolved fiscal, reporting, or program issues with any of its funding sources? ____Yes____No If yes, please explain.

Have any CoC funds been returned within the last 24 months? ____Yes____No If yes, please explain.

Match

Match must equal 25 percent of the total grant request including Admin costs but excluding leasing costs (i.e., any funds identified for Leased Units and Leased Structures). Match must be met on an annual basis. HUD requires match letters to be submitted with the e-snaps application. Match contributions can be cash, in-kind, or a combination of the two; and, match must be used for an eligible cost as set forth in Subpart D of CoC Program interim rule. For an in-kind match, the recipient may use the value of property, equipment, goods, or services contributed to the project, provided that, if the recipient or sub recipient had to pay for such items with grant funds, the costs would have been eligible. If third party services are to be used as match, the third party service provider that will deliver the services must enter into a memorandum of understanding (MOU) before the grant is executed documenting that the third part will provide such services and value towards the project.

Will your agency be able to provide the match requirement for your renewal project? ____Yes____No
If yes, your agency will be required to provide in writing the source of your match prior to submission of the CoC Consolidated Application. If No, please explain

Leveraging

HUD Continuum of Care Homeless program funding is limited and can provide only a portion of the resources needed to successfully address the needs of homeless families and individuals. HUD encourages applicants to use supplemental resources, including state and local appropriated funds, to address homeless needs. Leveraging includes all funds, resources, and/or services that the applicant can secure on all cash matching behalf of the client being served by the proposed project. Leveraging includes any other services, supplies, equipment, space, etc. that are provided by sources other than the CoC.

Will your agency be able to provide the leveraging requirement (up to 150%) for your renewal project? ____Yes____No
If yes, your agency will be required to provide in writing the source of your leverage prior to submission of the CoC Consolidated Application. If no, please tell us the percentage of leverage your agency will be able to provide. This information must be provided in writing prior to submission of the CoC Consolidated Application. _____%

Administrative Funds

Under the HEARTH Act, administrative funds are pre-calculated for each grant and are a shared cost with the Collaborative Applicant, the City of Trenton. Please refer to the HUD Exchange website for more information regarding required supportive documentation for these funds.

Do you accept Administrative funds for this project?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you "opt out" of accepting Administrative funds?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

By signing this form your agency certifies that this information is accurate and true to the best of your knowledge and agrees to adhere to all contractual obligations and all local, federal and CoC governing rules and regulations.

Signature	Title	Date Signed